

INDIAN INSTITUTE OF TECHNOLOGY GANDHINAGAR

Ground Floor, Block "A", Vishwakarma Government Engineering College Campus
Visat-Gandhinagar Highway, Chandkheda, Ahmedabad-382424. Tel/Fax No. +91 79 2397 2583
Website: www.iitgn.ac.in

Notice inviting Quotations

No. IITGN/WORK/CONVOCATION-13/2013-14/0086

Date: - 24.06.2013

NIQ No.: IITGN/WORK/CONVOCATION-13/2013-14/0086

Subject: - Preparation of temporary Air Conditioned dome for convocation- 2013 at IIT Gandhinagar

1.1 Indian Institute of Technology Gandhinagar (IIT Gandhinagar) invites technical & financial sealed bids in the proforma as per Annexure I, II and III from the eligible & interested agencies for preparation of temporary Air Conditioned dome for convocation at IIT Gandhinagar on the following terms & conditions:

1.2 Eligibility of firms:

The bidder must have:

- i) Valid PAN No.
- ii) Experience and capability of preparation of at least one temporary Air Conditioned dome with documentary evidence of the same.
- iii) Bidder must submit his telephone No., Mobile No, email and his address for easy communication.

1.3 Quotation should have validity of **60** days from the date of opening.

1.4 (i) The time period of operation of dome – 48 hrs on designated day.

(ii) Erection shall be completed before a date set by IITGN. The date of erection will be intimated to the vendor at least 7 days in advance.

1.5 Sealed quotation in prescribed proforma marked "Quotation for preparation of temporary Air Conditioned dome for convocation – 2013 at IIT Gandhinagar" must reach the following address latest by **03:00 pm** on **15th July 2013**, Assistant Registrar (MM), IIT Gandhinagar, Vishwakarma Government Engineering College Campus, Ground Floor, Block "A", Visat-Gandhinagar Highway, Chandkheda, Ahmedabad - 382424. Tel/Fax No. +91 79 2397 2583.

The Bid will open on **15.07.2013 at 04.00 PM** at IIT Gandhinagar Premises.

1.6 The Tentative date of the Convocation - 2013 is Second Week of August'2013.

2 General Terms and Conditions for procurement:-

2.1 IIT Gandhinagar reserves the right to reject all or any of the quotation and to split up the requirements or relax any of the conditions without assigning any reason.

2.2 Any quotation received after the date and time specified in Para 1.5 will not be accepted.

2.3 Canvassing in connection with Quotation is strictly prohibited and the quotations submitted by the bidders who resort to canvassing are liable to be rejected.

2.4 If there happens to be a holiday on any date indicated in the quotation, the transaction shall be performed on the next working day.

2.5 Fire safety clearance shall be made available.

3. SPECIAL OPERATIONAL CONDITION

Temporary Air Conditioned dome erected shall be operational for a minimum of 4 hrs a day before the date of convocation and a minimum of 10 hrs on the day of convocation.

4. RATES AND PRICES:-

- 4.1 Bidders should quote unit price in the prescribed proforma (Annexure-IV). **Rates should be inclusive of all taxes including delivery / service at site and installation including loading, unloading, erection, testing if any, dismantling, transportation etc all complete. However service tax as applicable shall be paid extra.**
- 4.2 Incomplete bids will summarily be rejected. All corrections and alterations in the entries of quotation papers will be signed in full by the bidder with date. No erasing or over-writings are permissible.
- 4.3 Price quoted shall be firm and any variation in rates, prices or terms during validity of the offer shall not be permitted.

5. Place of delivery / service:-

Place of delivery / service shall be IIT Gandhinagar campus including its hired premises unless otherwise specified. No additional freight or any other charges would be payable towards transportation etc. The location of Air conditioned dome may be altered by IITGN to its convenience.

6. Payment:-

Payments shall be made based on the actual satisfactory services rendered.

No advances shall be paid.

90% of the payment shall be paid at the end of 48 hrs mentioned in condition 1.4, balance 10% after clearing of all material and making good any damaged surface and against a bill prepared and submitted by the Vendor.

7. Termination:-

In case of continued non-performance and inability to meet service requirements, this office shall reserve the right to terminate the contract after giving a notice in writing.

- 8. IIT Gandhinagar reserves the right to modify any terms / conditions at the time of agreement.

I / We hereby declare and affirm that I / We have read and understood the terms and condition of the contract.

Sign of bidder:- _____

Date:- _____

Name of the bidder:- _____

Firm's Name:- _____

ANNEXURE- I

Subject: - Preparation of temporary Air Conditioned dome for convocation at IIT Gandhinagar

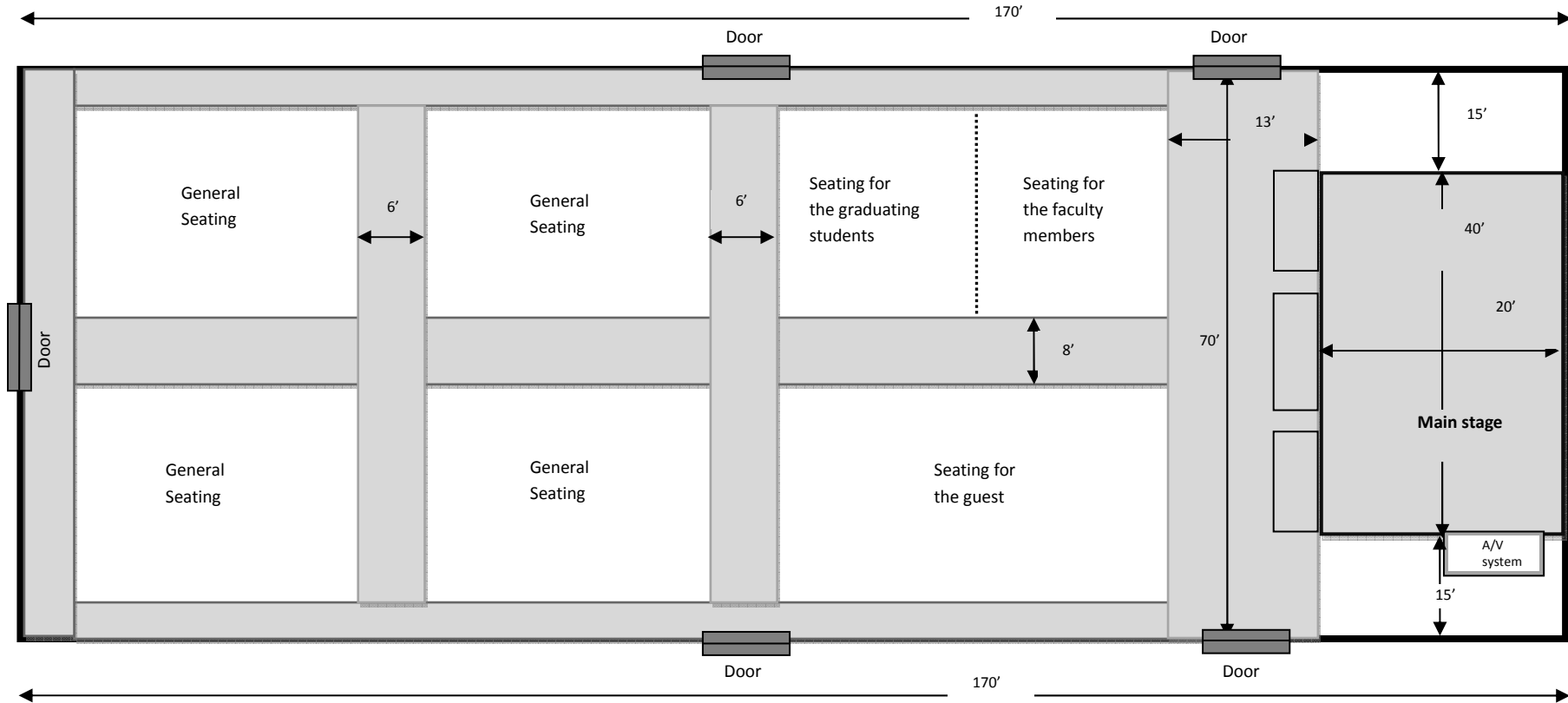
1. No tools and plants like ladder, stools, spanners, testing equipments etc. shall be provided by IIT Gandhinagar. Agency shall bring all the required tools and plants on his own and nothing extra is payable on this regard.
2. Work is to be carried out at all heights and at all places owned/rented by IIT Gandhinagar.
3. Any damage to movable / immovable property while carrying out work shall be made good by the agency at its own cost and the site must be handed back neat and clean to the satisfaction of IIT Gandhinagar.
4. The agency shall nominate a person with mobile telephone to receive the instructions. Another alternative telephone number of the owner or his representative of the firm shall also be conveyed with email ID to convey the instructions.

Sd/-

Assistant Registrar (MM)

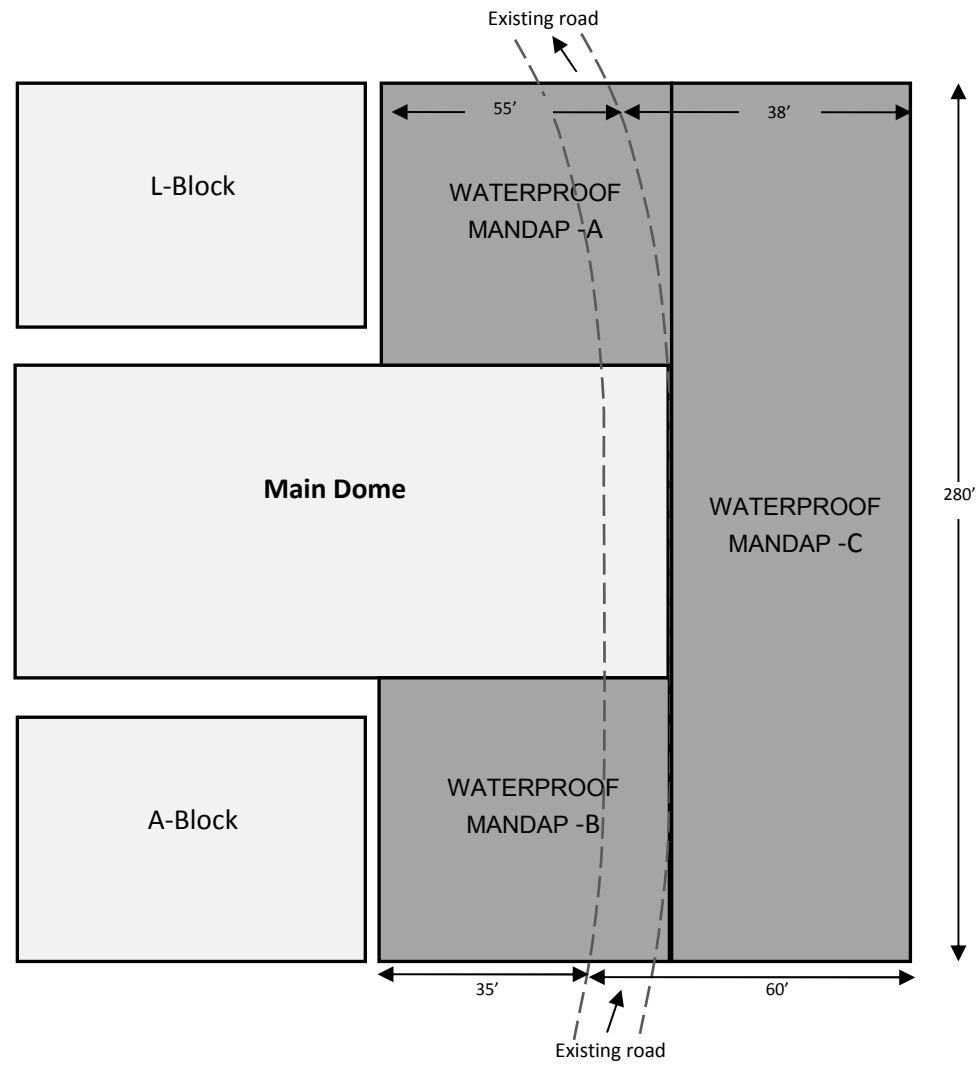
Layout Drawing of Main Dome

Annexure-II



Layout Drawing of Waterproof Mandap for Food Area

Annexure-III



ANNEXURE-IV

SR.NO	ITEMS	UNIT	QUANTITY	RATE	AMOUNT
1)	DOME (HANGER) Top covering with cloth & plastic of appropriate size, with suitable water proof covering at site.	Sq. Ft	70 ft x 170 ft = 11900		
2)	GLASS DOOR (4 wide doors, 5 th one double wide door)	Nos.	5		
3)	WOODEN PLATFROM Height (4 inches or 1 ft)	Sq. Ft	12000		
4)	NET FLOORING	Sq. Ft	11000		
5)	FREING WALL (CURTAIN)	R. Ft	320		
6)	WATERPROOF MANDAP	Sq Ft	20000		
7)	SYNTHETIC GREEN CARPET	Sq. Ft	15000		
8)	MAIN STAGE (Size - 40 ft x 20 ft x 4 ft)	Sq. Ft	800		
9)	BACK DROP (Size – 40 ft x 12 ft)	Nos.	1		
10)	DIAS ON STAGE	Nos.	1		
11)	REVOLVING CHAIR ON THE STAGE	Nos.	3		
12)	2 SEATER LEATHER SOFA FOR 74 PERSONS	Nos.	37		
13)	PODIOUM	Nos.	2		
14)	BANQUET CHAIR	Nos.	900		
15)	FLEX FITTING (APPROX.)	Sq. ft	500		
16)	METAL LIGHT	Nos.	12		
17)	HELLOGEN LIGHT	Nos.	20		
18)	PLUG POINT	Nos.	45		
19)	GENERAL SOUND SYSTEM	Nos.	1		
20)	A.C. IN DOME	Tonne	125		
21)	CABLE & PANNEL BOARD	Job	1		
22)	GENERATOR (WITH DIESEL) [Capacity each not less than 150 kVA, duly licensed by the competent authority	Nos.	4		
23)	PLAIN COUNTER WITH FRILL	Nos.	50		
24)	FANS	Nos.	40		
25)	PVC CHAIR	Nos.	125		
26)	WOODEN ROUND TABLE	Nos.	15		
				TOTAL Rs.	

NOTE: Extra Item, if any, shall be paid extra at mutually agreed rates.

Signature: _____

Name: _____

Name of agency: _____

Mobile No.: _____