

# INDIAN INSTITUTE OF TECHNOLOGY GANDHINAGAR

Ground Floor, Block "A", Vishwakarma Government Engineering College Campus  
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Website: - [www.iitgn.ac.in](http://www.iitgn.ac.in)

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Date: 4<sup>th</sup> September, 2013

Tender No.: IITGN/CE/WORK/2013-14/0180

Last date: 24<sup>th</sup> September, 2013 on/before 05:00 PM

**SUB: Invitation of sealed tender for conducting the "Geotechnical Investigation of IITGN Main Campus, Palaj" as per details shown in the Annexure-I.**

Dear Sir/Madam,

Indian Institute of Technology Gandhinagar invites sealed tender for **Conducting the "Geotechnical Investigation of IITGN Main Campus, Palaj" as per details shown in the Annexure-I** on the following terms & conditions:

1. The tender documents are to be in two parts as **Technical Offer and as Financial offer:**

- a.) The Technical offer should include the detailed specifications of work/services.
- b.) The financial offer should include the cost of work/service numbered as in (a). The total cost should be quoted in words as well as figures (typed or printed). Amendment should be avoided. Amendments, if any, should be duly initialed, failing which the offers are liable to be rejected.
- c.) The two parts of the offer should be placed in separate sealed envelopes clearly marked "**Technical Offer**" & "**Financial Offer**". These two envelopes must be enclosed for EMD and Tender Fee marked "**Tender Fee & EMD**" (total three envelopes) must be enclosed in one bigger envelope duly sealed and super scribed with tender number, name of the Service and tender due date must be forwarded to the undersigned so as to reach him on or before the due date.
- d.) The Financial Offer must be mentioned in the prescribed format as per the Annexure-II only. If the financial offer is not in the prescribed format, it will be rejected.

Incomplete tenders, amendments and additions to tender after opening or late tenders are liable to be ignored and rejected.

2. Fax and Email quotation are not acceptable.

3. Quotations should be valid for 120 days from the tender due date. The quotation should clearly indicate the period of work/service, other terms & conditions (if any) etc.

4. Relevant literature pertaining to the services quoted with full specifications (and drawing, if any) should be sent along with the Quotations, wherever applicable. The work/service provider should submit copies of suitable documents in support of their reputation, credentials and past performance.

5. The quotations should be given for the work/service in the same order as in the tender document.
6. Advance Payment is not allowed in any case. 100% payment will be released after completion of the satisfactory work/service.
7. Any effort by a supplier to influence IITGN's tender evaluation, tender comparison or contract/order award decisions may result in the rejection of the supplier's tender and forfeiture of the supplier's EMD.
8. The Vendor must be able to provide the work/services within specified time period as prescribed in the Purchase/Work Order. Failing the EMD will be forfeited. Furthermore on completion of the stipulated time period, Purchase/Work Order will be cancelled and award will be given to another qualified bidder with the negotiated terms & conditions.
9. In the event of any dispute or difference(s) between the vendee IIT Gandhinagar and the vendor(s) arising out of non-supply of service/work not found according to the specifications or any other cause whatsoever relating to the supply or work order before or after the work/service has been executed, shall be referred to the concerned authority of IIT Gandhinagar who may decide the matter himself or may appoint arbitrator(s) under the arbitration and conciliation Act 1996. The decision of the arbitrator shall be final and binding on both the parties.
10. The place of arbitration and the language to be used in arbitral proceedings shall be decided by the arbitrator.
11. All disputes shall be subject to Gandhinagar Jurisdiction only.
12. IIT Gandhinagar reserves the rights to accept/reject any offer in full or in part or accept any offer other than the lowest offer without assigning any reason thereof. Any offer containing incorrect and incomplete information shall be liable for rejection.
13. The Tender/Bid will be open on **25.09.2013 at 04:00 PM at IIT Gandhinagar Premises.**
  - a.) The suppliers or their authorized representative may also be present during the opening of the Technical offer, if they desire so, at their own expenses.
  - b) Only those financial offers will be opened whose technical offers are found suitable by the expert committee appointed for the concerned instrument/equipment.
  - c) No separate information shall be given to individual bidders. In incomparable situation, the committee may negotiate price with the qualified bidder quoting the lowest price before awarding the offer.

- d) The Tender Committee reserves its right to select or reject any or all of the Work/service mentioned above without assigning any reasons.

14. In case the supplier requires any elucidation regarding the tender documents, they are requested to contact to the Assistant Registrar (M.M.) through e-mail, [purchase@iitgn.ac.in](mailto:purchase@iitgn.ac.in) on or before **4:00 PM, 24.09.2013**.

15. A demand draft of **Rs. 250/- (Rupees Two Hundred Fifty Only)** towards non-refundable tender fee and a demand draft of **Rs. 5,000/- (Rupees Five Thousand Only)** at the rate of 2% of the tender value towards refundable EMD from a Nationalized bank/Schedule bank in favour of “**IIT Gandhinagar Main Account**” payable at Ahmedabad placed in a separate envelope marked “**Tender Fee & EMD**” should accompany tender bid documents. Both the demand drafts should be valid for 90 days. Without the Tender Fee and EMD the bid will not be considered. **NSIC Certificate will not be accepted for relaxation of EMD and Tender Fee.**

The EMD of the successful bidder will be returned to them without any interest after completing the successful installation. The earnest money of unsuccessful bidders will be returned to them without any interest within thirty (30) working days after awarding the offer.

16. All tender documents should have to be forwarded through speed post or registered post, courier, Hand Delivery to the following address so as to reach the following address on/before **05:00PM, 24.09.2013**.

**Assistant Registrar (M.M.)**

Indian Institute of Technology Gandhinagar,  
Vishwakarma Government Engineering College Campus,  
Ground Floor, Block “A”,  
Visat-Gandhinagar Highway, Chandkheda  
Ahmedabad 382424  
Tele/ Fax No. +91 79 2397 2583

**Other Terms & Conditions:**

1. **Work/Service Place:** The work/services should be delivered within the stipulated period and place as specified in the work order unless otherwise prescribed.
2. **Penalty:** If the suppliers fails to deliver and place any or all the work/services or perform the work/service by the specified date, penalty at the rate of 1% per week of the total order value subject to the maximum of 10% of total order value will be deducted.

Sd/-  
Assistant Registrar (M.M)

**Form A**

**PARTICULARS TO BE FILLED BY THE BIDDER**

1. Name of the Service Provider:
2. Complete Address of the Service Provider:
3. Availability for demonstration of instruments at IIT Gandhinagar: Yes / No [Please √]
4. Cost of the Tender enclosed: Yes/No [Please √] If yes,
  - a.) Name of the Bank \_\_\_\_\_
  - b.) Amount in (₹) \_\_\_\_\_
  - c.) Demand Draft No. \_\_\_\_\_
5. Earnest Money Deposit enclosed: Yes / No [Please √] if Yes,
  - a.) Name of the Bank \_\_\_\_\_
  - b.) Amount in (₹) \_\_\_\_\_
  - c.) Demand Draft No. \_\_\_\_\_
  - d.) Last Validity date of the enclosed DD \_\_\_\_\_
6. Communication details of the concerned contact person to whom all references shall be made regarding this tender enquiry. [NOTE: Any changes after submission of Tender documents kindly update IIT Gandhinagar]
  - a.) Full Name :
  - b.) Complete Postal Address:
  - c.) Telephone No.:
  - d.) Fax No.:
  - e.) Mobile No.:
  - f.) E-mail:
  - g.) Website Address:

## Form B

### PARTICULARS FOR REFUND OF EMD TO SUCCESSFUL/UNSUCCESSFUL BIDDER

#### RTGS/National Electronic Fund Transfer (NEFT) Mandate Form

1	Name of the Bidder	
2	Permanent Account No (PAN)	
3	Particulars of Bank Account	
	a) Name of the Bank	
	b) Name of the Branch	
	c) Branch Code	
	d) Address	
	e) City Name	
	f) Telephone No	
	g) NEFT/IFSC Code	
	h) RTGS Code	
	i) 9 Digit MICR Code appearing on the cheque book	
	j) Type of Account	
	k) Account No.	
4	Email id of the Bidder	

**Note: - Please attach original cancelled cheque along with the RTGS/National Electronic Fund Transfer (NEFT) Mandate Form.**

## Annexure – I

### Details of the Work/Services: - Geotechnical Investigation of IITGN Main Campus, Palaj

#### Specifications for Geotechnical Investigation of IITGN Main Campus, Palaj:

- 1) Drilling of 150mm dia boreholes by augering in ordinary soil at Palaj, Gandhinagar up to:
  - a) 10.5m depth – 8nos.
  - b) 15m depth – 4nos.
  - c) 20m depth – 3 nos.
- 2) Collection of UDS and performing SPT as per plan given below. Collected UDS to be transported to IITGN Lab, Chandkheda.
- 3) Performing following test/data collection on disturbed samples from SPT:
  - a) Grain Size Distribution (Sieve analysis and Hydrometer)
  - b) Liquid Limit, Plastic Limit, Shrinkage Limit
  - c) Natural Moisture content
  - d) Specific gravity

Depth (m)	Type of Sample	
1.0	UDS	
1.5	SPT	
2.5	UDS	
3.0	SPT	
4.0	UDS	
4.5	SPT	
6.0	SPT	
7.0	UDS	
7.5	SPT	
9.0	SPT	
10.0	UDS	
10.5	SPT	10.5m boreholes will end here
12	SPT	
13	UDS	
13.5	SPT	
15.0	SPT	15m boreholes will end here
16	UDS	
16.5	SPT	
18.0	SPT	
19.0	UDS	
19.5	SPT	19.5m boreholes will end

**Quote must have a compliance report on all the above points.**

**Annexure – II**

**FINANCIAL OFFER**

**FOR INDIGINEOUS SERVICE**

Ref No. & Date: -

Tender No. : -

Due Date: -

Description of item: -

Sr. No	Description of Work/Services	Components ( If any)						Total Price in Rs.
		(1)	(2)	(3)	(4)	(5)	(6)	

- Work Place : Service at IIT Gandhinagar, at site only
- Total bid price should be inclusive of all taxes and levies, transport, loading, unloading etc.(for any type of tools/equipments)
- Period of Work Completion: .....days.
- Quotation Validity Date: - Minimum 120 Days from the date of Submission of quotation/tender.
- Payment Term: Payment within 30 working days from the date of submission of clear bill with acceptance certificate from the concerned dept./Sect./MMD.