



INDIAN INSTITUTE OF TECHNOLOGY GANDHINAGAR

Palaj, Gandhinagar, Gujarat 382355

Advertisement No. : IITGN/CDS/2018-19/01

Vacancy: One post of Executive officer, Career Development Services (CDS)

The Institute is looking for an Executive officer, Career Development Services (CDS) who will be responsible for carrying out tasks related to placement, internship, career counselling and industry visits of students.

Remuneration: Commensurate with the credentials.

Duration: Initial appointment can be for duration of one year, with provision of extension.

Application Form Link: [Click Here](#)

Last date for application: 15<sup>th</sup> June 2018

Qualification and Experience: Bachelor's degree in Engineering preferably with post graduate qualification in Business Administration, with adequate experience in managing human resource and corporate contacts. Only persons with excellent communication skills, leadership qualities, capacity for good team work and gripping initiatives need apply.

General Conditions:

- i. Fulfilling qualifying norms does not entail a call for interview. Only candidates shortlisted on the basis of better qualification and quality of relevant experiences shall be called for interview.
- ii. At the time of registration for interview, the candidates must produce all documents in original in support of all statements in their application.
- iii. Officers of government/semi-government/autonomous organizations must produce no-objection certificate from their parent organization before appearing in the interview.
- iv. The Institute reserves all rights not to call an applicant for interview or not to fill up the position through this round of selection without assigning any reason.
- v. No interim correspondence will be entertained. Canvassing in any form shall lead to automatic disqualification.
- vi. Preference may be given to candidates who can join early in view of urgent requirement.