



INDIAN INSTITUTE OF TECHNOLOGY GANDHINAGAR

ADVERTISEMENT FOR TEMPORARY & CONTRACTUAL POSITIONS

1. Project Management Executive (Civil Engineer/ Architect)

IIT Gandhinagar is developing its new campus over 400 acres of land. The institute has appointed four leading Architecture firms from India to develop the Master Plan, Academic and Residential buildings. The institute wishes to engage a Project Management Executive on short term contract to work with IIT Gandhinagar team for coordinating design activities, data management, establishing activity schedules, monitoring work delivery by various consultants, producing progress reports and coordinating all pre construction activities on site.

Being one of the biggest Institutional projects in India, the campus is being envisaged as a model example of sustainable development. IIT Gandhinagar believes that this is a unique opportunity for young professionals to be part of development process.

Academic Qualification & Work Experience

Degree in Civil Engineering / Architecture / Project Management preferably with three year work experience.

2. Catering & Hospitality Manager

IIT Gandhinagar would like to engage young professionals to coordinate the activities of IITGn mess and guest house, which would include, maintaining hygiene and cleanliness, liaison with the caterer, maintain quality of food and periodic revisions of menu.

Academic Qualification & Work Experience

Diploma/Degree in Hotel Management and Catering and appropriate work experience is desirable. However, for candidates with exceptional work experience, academic qualification will not be a constraint.

Terms and Conditions of Engagement

1. The positions are purely temporary and contractual
2. Duration: The tenure of the contract will initially be for 6 months and extendable further based on his/her performance.
3. Emoluments: Commensurate with the qualifications, credentials and experience.

4. The incumbent will not have any legal right to claim his/her regularization/appointment by absorption or otherwise against any regular posts or any further contractual engagement on termination of the contract.
5. The institute reserves the right to reject any or all application without assigning any reason. Institute reserves the right to waive/relax any conditions.
6. Please apply by email along with a covering note and resume containing all personal particulars, viz date of birth, age, qualifications, experience etc along with names of three referees and complete postal address, contact number and mail ID to contractual.engagement@iitgn.ac.in and also forward a copy (enclosing all testimonials pertaining to qualification, experience etc) by post duly signed to the following address: Deputy Registrar(Administration), Indian Institute of Technology, VGEC Campus, Visat-Gandhinagar Highway, Ahmedabad – 382424, Gujarat India.
7. Last date for application to reach office by mail and also by post is **31st October 2012.**